



The Social Housing Regulatory Authority (the "SHRA") has a vacancy for a **Corporate Services Manager** (Re-advertisement)

Salary: Market-related

Contract period: 5-year performance-based contract based in Gauteng, Parktown, Johannesburg

Main Job Purpose

The successful candidate will report directly to the Chief Executive Officer, and indirectly to the governance structures of the Council as per the performance contract key deliverables. The job entails the provision of an effective and efficient strategic support services towards the attainment of organizational goals and objectives. The portfolio has the following performance areas reporting directly to it: Financial Management; Supply Chain Management; Information Technology and Communication; Human Resource Management; Records Management and Legal Services.

Key Performance Areas

The incumbent will be responsible for the following:

- Being a business strategy leader and oversee the development of plans and strategies.
- Ensuring that the SHRA has a responsive capacity and capability to execute its mandate.
- Overall sound financial management in line with the applicable legislation and policies.
- Ensure efficient Supply Chain Management.
- Ensure Regulatory Compliance by the SHRA.
- Budget drafting, management, monitoring and reporting.
- Oversight of all the listed performance areas and support the CEO in reporting to the relevant governance structures: EXCO; Committees of the Council; Auditors; Shareholder representatives; and any structure as directed.

Qualifications and Experience

- A Master's Degree or Equivalent.
- Post-graduate qualification in the financial environment. A professional registration with an accredited body will be an added advantage.
- Minimum of 8 years senior management or leadership experience, of which 5 years should preferably be in the public sector.
- Minimum of 10 years financial management experience.
- Minimum of 3 years in dealing with a Board or Council or any other senior governance structures.
- Knowledge of the PFMA.
- Knowledge or/and experience of the built environment or the human settlement sector will be an added advantage.

Competencies

The following competencies are critical for the position:

- Strategic Leadership and Capability
- Financial Management
- Stakeholder Management
- Communication (Written and Verbal)
- Corporate governance
- People Management
- Problem Solving

To apply for the above position, please email a comprehensive CV and certified supporting documentation to sashar@mindworx.co.za. The closing date for applications is 12 March 2023.

The SHRA is an equal-opportunity employer. Appointments will be made in accordance with the SHRA EE policy and preference will be given to people with disability and female applicants.

The SHRA reserves the right to not make an appointment.

This is a re-advertisement, therefore applicants who have applied before need not reapply.